

## Newport Minster Parish Safeguarding Policy 2019-20

The Parish of Newport Minster, Isle of Wight is committed to the safeguarding, care and nurture of people within our church community, also to encouraging an environment where all people and especially those who may be vulnerable to worship and pursue their faith journey with encouragement and in safety.

We are also committed to the implementation of the Church of England's Safeguarding Policy and Procedures, and the relevant statutory legislation and guidance for the welfare of children, young people and vulnerable adults. In line with Portsmouth Diocese guidance, we have adopted the Church of England's Parish Safeguarding Handbook, published in October 2018. There is a safeguarding tab on The Minster website that links to this document. Additionally, there is a hard copy in the offices in The Parish Centre.

### Parish Safeguarding Policy Statements

The PCC will agree the Parish safeguarding of Children and Vulnerable Adults policy annually. There will be a copy displayed in the Church and the Parish Centre in addition to a copy being forwarded to the Diocesan Safeguarding Office for their records.

### Parish Safeguarding Representatives

The PCC will appoint a minimum of one Safeguarding Representative who will be responsible on behalf of the incumbent and PCC for implementing the Diocesan policy in respect of safeguarding children and vulnerable adults. The Parish Safeguarding Representative agrees to undertake the key responsibilities of the role as outlined in the Diocesan Safeguarding Guide.

Our Safeguarding Representative is: Jayne Bremridge.

### PCC members

In line with Portsmouth Diocese's guidelines in the Pathways 2019 document, all members of the PCC will be required to complete C1 Safeguarding training. This training is currently renewable every 3 years.

### Churchwardens

In line with Portsmouth Diocese's guidelines in the Pathways 2019 document, elected Churchwardens will be required to complete the following Safeguarding training; C1 Safeguarding, C2/3 Leadership, S1 Safer Recruitment and S3 Domestic Abuse. This training is currently renewable every 3 years.

### Paid Workers and / or volunteers

All those who undertake work in a regulated activity with children and / or vulnerable adults in the parish on a voluntary or paid basis will be required to:

- Complete a Confidential Self Declaration form
- Complete the necessary vetting process (DBS)

The Parish of Newport Minster Isle of Wight will seek to ensure that a DBS check is only requested after a risk assessment has indicated that one is both proportionate and relevant to the position (paid or voluntary) concerned. Using the appropriate risk assessment procedures the following parish posts have been identified as potentially requiring a DBS check:

- Safeguarding Officer
- Education Officer
- Director of Music
- Parish Office Manager
- Tower Captain
- Café / shop Manager
- Lay Reader

This process is now undertaken online through Portsmouth Diocese's nominated company, thirtyone:eight. Declarations and DBS checks must be undertaken every 5 years, or sooner if the individual moves to a new post, (unless the application in the previous six months and the nature of the work is similar).

Any person refusing such checks will not be allowed to work with or have unsupervised contact with children or vulnerable adults in the parish.

All those who work with children and / or vulnerable adults on a regular basis will be made aware of and should familiarise themselves with the Diocesan Safeguarding Policy and Procedures, and will be encouraged to attend Diocesan Safeguarding training every three years.

**Children's Activities, Groups and Events**

The following activities have been identified as PCC endorsed activities that fall under the Diocesan Safeguarding Procedures:

- Children's Services
- Annual Christmas cake decorating
- Church visits by schools / youth organisations e.g. Scouts
- School services

All children and young people attending the Children's Services will do so with the consent of their parents. Children attending Christmas cake decorating will do so with their class teachers and will be under the direct supervision of school staff. School groups and services / youth organisations visiting The Minster will be directly supervised by accompanying organisation staff.

**Vulnerable Adults Activities, Groups and Events**

The following have been identified as PCC endorsed groups, events and activities that fall under the Diocesan Safeguarding Procedures:

- Pastoral Care Visiting Service
- Home Communion
- Parish Centre Tuesday, Friday and Saturday Markets (including café)
- Minster coffee shop
- Minster social events / fundraising events

Careful consideration will be given at all times for the health, safety and welfare of the vulnerable adult, including transport, first-aid, premises and adults with special needs and / or disabilities.

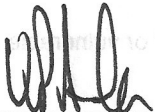
**Hire of Church Premises**

All those booking or using the Church building or the Parish Centre will be required to sign a copy of the parish booking agreement and a declaration that they have read and understood the Diocesan Safeguarding Policy and Procedures, or that they agree to abide by their own organisation's safeguarding procedures.

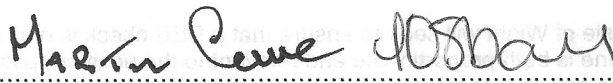
**Promotional Materials**

Permission must be sought from any individual, their parents / guardians or their responsible adults before any pictures or names are used to show / promote church life. This includes, but is not limited to, the following: church website, church notice boards, service posters, promotional leaflets, social media etc.

Signed and Agreed:



Incumbent.....



Churchwardens.....

Safeguarding Representative.....



Date.....

10/6/19